

## **HOSTEL - RULES AND REGULATIONS**

### ***i) GENERAL***

No Resident Student / Inmate are PEC Boys / Girls Hostel can request for grant of leave as a matter of right. The official concerned / management will take decision after considering the genuineness of the request made and specially based on the gravity of the situation may grant leave. However a student may avail not more than 3 days leave in a semester due to various circumstances.

### ***ii) REQUEST FOR LEAVE***

No Request for leave over telephone or any other virtual communication will be entertained as the college receives fake telephone calls / messages from hired parent(s) / guardian(s). The parent(s) / guardian(s) have to come in person to make request for leave. No girl student will be sent unescorted and hence parents are advised not to disturb their daughter / ward during college sessions

### ***iii) MEDICAL LEAVE***

Medical leave can be availed based on the recommendations of the doctor and a proper medical fitness certificate to be produce at the time of rejoining the college after medical leave to comply with the norms of Anna University.

### ***iv) REPORTING TIME***

Students who proceed on leave should report to college before 5 PM at any cost. No student will be allowed to enter the hostel after 5 PM. Parents are therefore advised to plan the movement / return trip of the student accordingly. The college will not be held responsible for any untoward incident (loss, theft, safety and security of the student).

### ***v) OUT PASS***

Out pass will be issued to the students as per the decision of the management to those students whose parents have submitted indemnity bond to the college. The college will not be held responsible for accidents, loss or theft, etc... during the scheduled outing programs.

### ***vi) SUBMISSION OF INDEMNITY BOND***

All parents / guardians are advised to submit the indemnity bond in respect of their son / daughter / ward to the college administration failing which the resident student / inmate will not be permitted to travel unescorted while leaving the college or go on out pass or attend in plant training programs or participate in seminars, symposiums, literary, sports, competitions, etc...